

# North East Florida Association of School Psychologists

## Executive Board Meeting – Draft Minutes

Oct. 3<sup>rd</sup>, 2018



Location: Panara Bread @ Old St. Augustine Rd.

Time: 5:00

Board Members:

X	President	Olive Mensah
	President-Elect	Rosalind Ballew
X	Secretary	Felicia Proia
X	Treasurer	Eleanor Donohue-Blanchard
X	Member-at-Large	Ariana Gray
X	Member-at-Large	Susan Hatcher
X	Past President	Lee Ray

### I. CALL TO ORDER – 5:07PM

### II. OFFICER REPORTS

*President – Olive Mensah*

- Working with Dr. Mann regarding Hope/Guardian funds implementing school-based level mentorship through UNF interns;

*President Elect – Rosalind Ballew*

- N/A

*Past President – Lee Ray*

- Holding pattern on speaker notice for training

*Treasurer – Eleanor Donohue-Blanchard*

- See treasurer's report;
- Eventbrite transaction summary requested;
- Fees related to maintenance fee for checking account;
- Up to 27 members;

*Secretary – Felicia Proia*

- Follow up for FASP completed

### III. ACTION ITEMS RELATED TO OFFICER REPORTS

- Felicia will send Ellie list of Eventbrite payments;

### IV. MEMBER-AT-LARGE REPORTS

*Member-at-Large – Ariana Gray*

- Ariana send Ellie information for Canto;

*Member-at-Large - Susan Hatcher*

- We have no official confirmation for training space, but Henry has notified we have “dibbs” on training space; seats 50;
- Susan will follow up about box lunch from Garden Café
- NE FASP rep, Natalie Stokes, regarding newsletter request; (sent in August “newsletter”) Bylaws noted as a concern for putting NEFASP information into FASP newsletter; is on hold but Susan will follow up with rep at FASP Annual Conference; NEFASP is listed on NASP website, not on FASP website; no follow up from president at this time regarding NEFASP presence on FASP newsletter and website;

### V. ACTION ITEMS RELATED TO MEMBER-AT-LARGE REPORTS

- Susan will follow up about box lunch from Garden Café
- Susan will follow up with rep at FASP Annual Conference

## **VI. OLD BUSINESS**

- County Outreach
  - No response has been received;
  - Goal was proposed to increase executive board positions from other counties beside Duval county

## **V. ACTION ITEMS RELATED TO OLD BUSINESS**

- Olive will reach out to Clay in person
- Susan will reach out to Lisa Dalton
- Felicia will reach out to Erin Hancock in Flagler county
- Putnam county contact may update and Susan will reach out to other contacts in Putnam county
- Baker county contact suggested through letter to directory/member
- Felicia will reach out the Nassau County through Pauline Gregory;

## **VII. NEW BUSINESS**

- Angels for Allison Festival of Flight
  - Check was cashed; festival is planned for next weekend and no volunteers were requested; Susan will promote on Facebook page; Felicia will update website; Susan will email Felicia flyer to send out to everyone;
- NEFASP Thanksgiving Can Drive & Social
  - Ellie suggested move can drive to annual training to support March drive and give to food pantry and/or schools in Duval (Holiday Hill, Hendricks Ave, and other counties as part of county outreach)
- NASP School Psychology Awareness Week (SPAW)
  - DCPS Psych meeting canceled in Oct. so delivery will be key;
  - Lee moved to provide reimbursement up to \$100 for SPAW SWAG; so moved by acclimation by group;
- Nov. 1<sup>st</sup> Mid-Year Refresher (reschedule of Back-to-School Social)
  - Just one room will be book for Thursday, Nov. 1<sup>st</sup>
- FASP Gift Basket
  - Moscow mule basket idea proposed for gift basket and agreed on by group;

## **VIII. ACTION ITEMS RELATED TO NEW BUSINESS**

- Felicia will send out activity sheets and links for SPAW
- Felicia will book escape room for Nov. 1
- Susan will develop basket for FASP CSF, Inc. auction

## **IX. ADJOURNMENT**

- Next meeting – 11/7/18 @ Roosevelt Panara Bread 4:30PM
- 6:01 adjournment;